

**Application To Rent - Averis Property Management**

(\$35 Application fee per person-non refundable) updated: 08/18/14

\*\*\*\*\* A SEPARATE APPLICATION IS REQUIRED FOR EACH APPLICANT 18 YRS. OR OLDER.

Address of property to rent: \_\_\_\_\_

Proposed move in date: \_\_\_\_\_ Number of Applicants: \_\_\_\_\_

Applicant is completing application as (check one):

\_\_\_\_\_ Tenant \_\_\_\_\_ Tenant with Co-Tenant(s) or \_\_\_\_\_ Guarantor / Co-Signor.

**This application must be filled out completely—incomplete applications will not be processed**

-----**PERSONAL INFORMATION**-----

Applicant legal name:(include middle initial)\_\_\_\_\_

Age: \_\_\_\_\_ Date of birth: \_\_\_\_\_ SSN#: \_\_\_\_\_

Driver's Lic#: \_\_\_\_\_ State: \_\_\_\_\_ Expires: \_\_\_\_\_

Cell Ph#: \_\_\_\_\_ Work Ph#: \_\_\_\_\_

Email Address: \_\_\_\_\_ (Please write email in ALL CAPITAL LETTERS)

Names of proposed occupants and relationship: \_\_\_\_\_

Pets (breed, name, age): \_\_\_\_\_

Auto: Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

License Plate#: \_\_\_\_\_ State: \_\_\_\_\_ Color: \_\_\_\_\_

Auto: Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

License Plate#: \_\_\_\_\_ State: \_\_\_\_\_ Color: \_\_\_\_\_

-----**EMPLOYMENT HISTORY**-----

**1** Current Employer: \_\_\_\_\_ Ph#: \_\_\_\_\_ (main office phone)

Address: \_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_ zip \_\_\_\_\_

Dates of employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Supervisor Ph#: \_\_\_\_\_

Your Position or Title: \_\_\_\_\_

Gross Monthly Income: \_\_\_\_\_ Other Monthly Income:\$ \_\_\_\_\_ Source \_\_\_\_\_

**2** Previous Employer: \_\_\_\_\_ Ph#: \_\_\_\_\_ (main office phone)

Dates of employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Supervisor Ph#: \_\_\_\_\_

Your Position or Title: \_\_\_\_\_

-----ASSETS / FINANCIAL INFO-----

Name Of Bank: \_\_\_\_\_ Acct Bal: \_\_\_\_\_

Acct#: \_\_\_\_\_ Acct Type: \_\_\_\_\_

Name Of Bank: \_\_\_\_\_ Acct Bal: \_\_\_\_\_

Acct#: \_\_\_\_\_ Acct Type: \_\_\_\_\_

-----4 Year RESIDENCE HISTORY -----

1 Current Address: \_\_\_\_\_

**Please include City / State / Zip**

From: \_\_\_\_\_ To: \_\_\_\_\_ Current Rent: \_\_\_\_\_

Name Of Landlord: \_\_\_\_\_ Ph#: \_\_\_\_\_

Reason For Leaving: \_\_\_\_\_

2 Previous Address: \_\_\_\_\_

**Please include City / State / Zip**

From: \_\_\_\_\_ To: \_\_\_\_\_ Rent Amount: \_\_\_\_\_

Name Of Landlord: \_\_\_\_\_ Ph#: \_\_\_\_\_

Reason For Leaving: \_\_\_\_\_

-----PERSONAL REFERENCES-----

1 Name: \_\_\_\_\_ Ph#: \_\_\_\_\_

Address: \_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_ zip \_\_\_\_\_

Length of acquaintance: \_\_\_\_\_ (yrs) Their Occupation: \_\_\_\_\_

2 Name: \_\_\_\_\_ Ph#: \_\_\_\_\_

Address: \_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_ zip \_\_\_\_\_

Length of acquaintance: \_\_\_\_\_ (yrs) Their Occupation: \_\_\_\_\_

-----NEAREST RELATIVES-----

1 Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_ zip \_\_\_\_\_

Ph#: \_\_\_\_\_ (cell phone)

2 Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_ zip \_\_\_\_\_

Ph#: \_\_\_\_\_ (cell phone)

-----EMERGENCY CONTACT INFO-----

Emergency contact MUST live at different address

In case of emergency, notify: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_ zip \_\_\_\_\_

Their **Best** Contact Phone Number: \_\_\_\_\_

**Has applicant: (circle either "yes" or "no")**

Been a party to an eviction / unlawful detainer action? No Yes

Filed bankruptcy within the last 7 years? No Yes

Or any proposed occupant ever been convicted of or pleaded no contest to a felony? No Yes

Or any proposed occupant ever been asked to move out of a residence? No Yes

Had or currently have any outstanding judgments or liens? No Yes

Had any accounts that have gone to collections? No Yes

If you answered "YES" to any of the questions above, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DID YOU FORGET SOMETHING?? USE CHECKLIST BELOW**

**APPLICATION CHECKLIST:**

- 1. All pages most current 2 months bank statements (4 months personal for Self Employed)
- 2. Two most recent pay stubs
- 3. Signed credit card authorization (\$35 Non Refundable Application Fee)
- 4. Signed rental & employment verification forms (top portion only)
- 5. Copy of Drivers License or Gov't Issued I.D.

**SUBMIT YOUR APPLICATION IN PERSON, BY FAX OR EMAIL**

**Fax: (888) 625-3155**

**Email: [info@AverisProp.com](mailto:info@AverisProp.com)**

**Web Site: [www.AverisProp.com](http://www.AverisProp.com)**

**24910 Las Brisas Rd. Suite 122 Murrieta, CA 92562 951-797-7200 Fax: 888-625-3155**

Note: Applicant understands this is an application to rent only and does not guarantee that applicant will be offered the premises. Owner, Landlord, Manager or Agent maintains the right to choose the best applicants. Applicant represents the above information they provided is true and complete and understands that we will process only those applications that are complete. (PLEASE USE APPLICATION CHECKLIST ABOVE)

By signing below, I also give Averis Property Management permission to verify my credit & criminal background, rental history and my employment status.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_



24910 Las Brisas Rd. Ste 122  
Murrieta, CA 92562  
Phone: 951-797-7200 Fax: 888-625-3155  
Email: [info@AverisProp.com](mailto:info@AverisProp.com)

**EMPLOYMENT VERIFICATION FORM**

Instructions: Part 1 to be completed by applicant. Part 2 to be completed by employer or verifying company. Employer will fax back to 888-625-3155

**PART 1**

Tenant's Full Name: \_\_\_\_\_

Employer's Name: \_\_\_\_\_

Employer's Phone (\_\_\_\_\_) \_\_\_\_\_

Employer's Fax (\_\_\_\_\_) \_\_\_\_\_

I give my consent to release my employment information to Averis Property Management.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

TENANTS: DO NOT WRITE BELOW THE DOTTED LINE, TO BE COMPLETED BY YOUR EMPLOYER

**PART 2**

**\*\*\*\*\*THIS SECTION TO BE COMPLETED BY EMPLOYER ONLY\*\*\*\*\***

Applicant's position with your company: \_\_\_\_\_

Employed from \_\_\_\_\_ to \_\_\_\_\_

Starting salary: \$ \_\_\_\_\_ Ending salary: \$ \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Would you rehire?  Yes  No

If no, explain: \_\_\_\_\_

Verifier's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Verifier's Best Contact Number: \_\_\_\_\_



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**VERIFICATION OF RENTAL HISTORY**

Instructions: Part 1 to be completed by applicant. Part 2 to be completed by verifying landlord / property management company or property owner. We must receive this form back from the verifying company, not the applicant.

**PART 1**

Tenant's Full Name: \_\_\_\_\_

Address being verified: \_\_\_\_\_

Current Property Manager / Landlord: \_\_\_\_\_

Landlord's Phone (\_\_\_\_\_) \_\_\_\_\_ Landlord Email/Fax (\_\_\_\_\_) \_\_\_\_\_

I give my consent to release my rental history information to Averis Property Management.

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date

TENANTS: DO NOT WRITE BELOW THE DOTTED LINE, TO BE COMPLETED BY YOUR LANDLORD

**PART 2**

**\*\*\*\*\*THIS SECTION TO BE COMPLETED BY LANDLORD ONLY\*\*\*\*\***

Monthly Rental Amount: \$ \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_

# of Late Payments \_\_\_\_\_ (late payments made 3 days past the grace period, if any)

# of NSF checks \_\_\_\_\_ # of 3 Day Notices Served \_\_\_\_\_

Did tenants take good care of property? \_\_\_\_\_

Did tenants give proper notice to move? \_\_\_\_\_

Did tenant have a pet? \_\_\_\_\_ Problems with pet? \_\_\_\_\_

Any problems during tenancy? \_\_\_\_\_

Would you re-rent to tenant? \_\_\_\_\_

Would you like us to help you find a new tenant for your property? \_\_\_\_\_ (we offer discounted rates)

Verifier's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Verifier's Best Contact Number: \_\_\_\_\_

Please fax to 888-625-3155 Your prompt attention is appreciated

**Ask about our discounted rates on tenant placement or management services!**



25020 Las Brisas Rd. D-100 Murrieta, CA 92562  
Phone: 951-797-7200 Fax: 888-625-3155  
Email: [info@AverisProp.com](mailto:info@AverisProp.com)

## Previous Rental History Verification

Instructions: Part 1 to be completed by applicant. Part 2 to be completed by verifying landlord / property management company or property owner. We must receive this form back from the verifying company, not the applicant.

### PART 1

Tenant's Full Name: \_\_\_\_\_

Address being verified: \_\_\_\_\_

Current Property Manager / Landlord: \_\_\_\_\_

Landlord's Phone (\_\_\_\_\_) \_\_\_\_\_ Landlord Email/Fax (\_\_\_\_\_) \_\_\_\_\_

I give my consent to release my rental history information to Averis Property Management.

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date

TENANTS: DO NOT WRITE BELOW THE DOTTED LINE, TO BE COMPLETED BY YOUR LANDLORD

### PART 2

**\*\*\*\*\*THIS SECTION TO BE COMPLETED BY LANDLORD ONLY\*\*\*\*\***

Monthly Rental Amount: \$ \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_

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Did tenant have a pet? \_\_\_\_\_ Problems with pet? \_\_\_\_\_

Any problems during tenancy? \_\_\_\_\_

Would you re-rent to tenant? \_\_\_\_\_

Would you like us to help you find a new tenant for your property? \_\_\_\_\_ (we offer discounted rates)

Verifier's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Verifier's Best Contact Number: \_\_\_\_\_

Please fax to 888-625-3155 Your prompt attention is appreciated

**Ask about our discounted rates on tenant placement or management services!**

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24910 Las Brisas Rd #122  
Murrieta CA 92562  
Phone: 951-797-7200 Fax: 888-625-3155  
info@AverisProp.com

## CREDIT CARD AUTHORIZATION FORM

### INSTRUCTIONS

1. Complete form with credit card billing information
2. Sign where indicated
3. Submit this form

**Submit To:**  
**888-625-3155 (Fax)**  
**or**  
**Info@AverisProp.com**

Date \_\_\_\_\_

- \* Cardholder Name: \_\_\_\_\_
- \* Credit Card  Visa  MasterCard  American Express
- \* Card Number: \_\_\_\_\_
- \* Expiration Date: \_\_\_\_\_ \* CVV Number: \_\_\_\_\_ (3-4 Digit Security Code)
- \* Billing Address: \_\_\_\_\_
- \* City: \_\_\_\_\_
- \* State/Province: \_\_\_\_\_ \* Zip/Postal Code: \_\_\_\_\_
- \* Country: \_\_\_\_\_
- \* Phone Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_

**I authorize Averis Property Mgmt to charge my credit card in the amount of:**

**( \$35 per person ) \$ \_\_\_\_\_ USD (U.S. Dollars)**  
Non Refundable

- \* Printed Name: \_\_\_\_\_
- \* Signature: \_\_\_\_\_
- \* Date: \_\_\_\_\_ \* *Required Fields*